

**DOWNTOWN ORILLIA MANAGEMENT BOARD
SPECIAL MEETING
MINUTES**

Thursday, March 3, 2016

2:00PM

in the DMB Board Room

33 Mississaga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

Present: Michael Knight, Ron Spencer, Susan Willsey, Dianne Cipolla, Al Wallace, Mary VanSinclair

Regrets: Allan Francoz, Rick Sinotte, Councillor Pat Hehn

Also in Attendance: Dan Landry, Manager of Economic Development, City of Orillia, Lisa Thomson-Roop, Courtney Thompson (staff)

1. Open Session

2. Chair – Ron Spencer

3. Call to Order – 2:05pm

4. Approval of Agenda

5. Disclosure of Interest

6. Deputations

7. Minutes

8. Closed Session

There are no Closed Session Items.

9. Correspondence – Information Items

10. Correspondence – Action Items

11. Reports

a. Retail Mix Update

Discussion:

Concerns were raised that 30k budget may not be enough to provide the detail we need. If the work requested is too large, the RFP process will identify the need to allocate more dollars.

Motion 1

Moved: Susan Willsey

Seconded Dianne Cipolla

“THAT the Downtown Orillia Management Board partner with the City of

**DOWNTOWN ORILLIA MANAGEMENT BOARD
SPECIAL MEETING
MINUTES**

Thursday, March 3, 2016

2:00PM

in the DMB Board Room

33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

Orillia's Economic Development Department to complete a Retail Mix Study at a cost of \$15,000.00 regardless of the outcome of the Downtown Business Attraction Project grant application.

Carried.

12. Deputation Motions

13. Date of Next Meeting – March 15, 2016

14. Adjournment – 2:30pm